



ARIZONA DEPARTMENT OF FINANCIAL INSTITUTIONS

Robert D. Charlton
Superintendent

Douglas A. Ducey
Governor

APPLICATION FOR INACTIVE STATUS/REACTIVATION OF LICENSE OR CERTIFICATE

1. <input checked="" type="checkbox"/> SELECT APPLICATION TYPE	
For Active Military	<input type="checkbox"/> Inactive Status <input type="checkbox"/> Reactivation
Other than Military	<input type="checkbox"/> Inactive Status <input type="checkbox"/> Reactivation
2. BACKGROUND CHECK [R4-46-202 A4 & B4] Fingerprint Clearance Card / Application status: <input type="checkbox"/> DPS Application number: _____ OR <input type="checkbox"/> Issued Level One Clearance Card: _____	
3. Current license/certificate number: _____ Legal name of applicant <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. _____ (Last) (First) (Middle) E-Mail address: _____ NOTE: Correspondence will be via email and/or mail.	
4. VERIFICATION BY OATH OR AFFIRMATION I have read and understand the requirements (A.R.S. 32-3627, 32-3628) for inactive status/reactivation and hereby request to have my license or certificate: <input type="checkbox"/> Placed on inactive status <input type="checkbox"/> Reactivated from inactive status. Signature of applicant _____ Date _____	
5. REACTIVATION REQUIREMENTS List and attach documentation of the approved continuing education appraisal courses you have taken in subjects related to real estate appraisal within the inactive status of your license/certificate. In accordance with Title II of the "Americans with Disabilities Act" this information is available in alternative format.	
6. MILITARY PERSONNEL ONLY This sheet must be completed for each renewal period that applicant was on Inactive Status and submitted with attachments within 180 days after return from Active Military Duty. The license or certificate holder must submit proof of completion of any continuing education requirements to the Division no later than 120 days after completion. Dates of active military duty (if applicable) Begins/Began: _____ Ended: _____	

Notice to Applicant Pursuant to A.R.S. § 41-1030

An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a license requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

This section may be enforced in a private civil action and relief may be awarded against the State. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

A State employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02