



ARIZONA BOARD OF APPRAISAL

1400 West Washington, Suite 360
Phoenix, Arizona 85007
(602) 542-1558 Fax (602) 542-1598
Email: info@azboa.gov
Website: www.azboa.gov

DRAFT MINUTES BUDGET COMMITTEE MEETING Friday, December 14, 2012 10:00 AM

Call to Order and Roll Call.

Meeting called to order by Kevin Yeanoplos at 10:05 AM.

Committee members present at roll call:

Kevin Yeanoplos
Erik Clinite

Staff Attendance:

Jeanne Galvin – Assistant Attorney General
Debra Rudd - Executive Director
Amanda Benally – Staff

Debra Rudd, Executive Director, updated the Committee with the status of the database project. She explained that she would be attending a meeting on Monday December, 17, 2012 which should help to determine if the Board is liable for the entire \$24,000 and what the Board would receive in return for the money spent. Kevin Yeanoplos stated that he did not remember the Board ever agreeing to a number that high for the database and he asked Ms. Rudd to keep the Board informed regarding the situation.

The Committee discussed the remaining FY2013 appropriation, the possibility of moving office locations and the possibility of using a contract investigator to assist the Board until such a time as a staff investigator can be employed full time. Mr. Yeanoplos stated that he trusted Ms. Rudd to know the internal workings of the Board office and to make the appropriate decisions to improve the Board.

The Committee asked for Board staff to provide a budget for FY2013 and FY2014 that would include the move to a new office location, increased rent, and funds set aside for investments in technology such as online renewals and the acceptance of credit card payments. Jeanne Galvin, Assistant Attorney General, advised the Committee that the decision of moving office locations would need to go before the full Board for approval. Kevin Yeanoplos asked staff to place the matter of moving office locations on the January agenda for the full Board to discuss.

Kevin Yeanoplos made a motion for the Budget Committee to meet on February 12, 2013. Erik Clinite seconded the motion. The Committee voted unanimously in favor of the motion. Kevin Yeanoplos made a motion to adjourn. Erik Clinite seconded the motion.

Adjournment

The meeting was adjourned.

Kevin Yeanoplos, Chair