

**DRAFT MINUTES AND FINAL AGENDA
BOARD OF APPRAISAL
APPLICATION REVIEW COMMITTEE MEETING
Tuesday, October 15, 2013 10:00 A.M.**

Call to Order and Roll Call

Meeting called to order by James Heaslet, Application Review Committee Chair at 10:12 a.m.

Committee members present at roll call:

Mike Petrus
Mark Keller
James Heaslet

Staff Attendance:

Jeanne Galvin – Assistant Attorney General
Debra Rudd -- Executive Director
Jessica Sapio - Staff

Item IV.A. Application AR12068 Mark A. Green

The applicant appeared before the committee to respond to any questions they may have on his application submission. James Heaslet questioned the source cited in the cost approach for the property located in Mesa. After Mr. Green answered his question, Mark Keller stated that he had no problem with the appraisal and noted that it was a huge house that appeared to be difficult to measure. James Heaslet then reported that all committee members had signed off on the file to recommend his application be approved to the full board.

The committee then went off the record to review the files.

When they returned, James Heaslet requested that a motion be made to recommend approval of the minutes. Mark Keller made a motion to approve both the August 15th and September 18th minutes of the meetings. Mike Petrus seconded the motion. The motion carried unanimously.

James Heaslet then motioned to recommended approval items under item number III on the agenda; item IV with the exception of applicant AR12069 Camille O. Gittens. He recommended that they invite the applicant and their supervisor to the next committee meeting to answer some questions from the members of this committee. He further motioned to approve the items under V. with the exception of 22306 David A. Mc Cumber and 31983 Kathleen Monteleone, as they had already been approved at the last meeting, pending the DPS report and should not have been on this agenda. He continued his motion to recommend approval of the remainder of the agenda under items VI; VII; and VIII, to close without prejudice. Mike Petrus seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:05 a.m.

**AGENDA
COMMITTEE ON APPLICATION REVIEW
October 15, 2013 at 10:00 A.M.**

The Committee may go into Executive Session, which will not be open to the public, for the purposes of obtaining legal advice from the Board's attorney on any matters listed below or to consider confidential material pursuant to A.R.S. § 38-431.03 (A)(3) and A.R.S. § 38-431-03(A)(2), respectively.

I. Call to Order and Roll Call

II. Other Business

A. Report on number of Arizona Appraisers, Property Tax Agents and AMC's:

	<u>10/2011</u>	<u>10/2012</u>	<u>10/2013</u>
Licensed Residential	385	306	268
Certified Residential	1185	1116	1124
Certified General	796	756	786
October Totals	2366	2178	2178
Nonresident Temporary	75	90	76
Property Tax Agents	365	382	343
Appraisal Management Co.			168

B. Approval of the August 15th and September 18th minutes.

III. Renewal Applications

21628 Japheth A. Wentzel
21635 Todd R. Havens
31378 Erik P. Keniston

IV. Applications Reviewed for the First Time

- A. Certified Residential by exam unless otherwise noted**
AR11645 Michael S. Gulvin
AR12038 John S. Duncan
AR12049 Jeremy D. Schnepf
AR12056 John M. Henke*(by reciprocity)
AR12068 Mark A. Green
AR12069 Camille O. Gittens

V. Applications for License/Certificate Already Issued

- A. Reciprocity**
12056 Douglas M. Chase
22297 Jeffrey G. Sturn
22301 Teri H. Zarate
22305 Kathleen M. Ragno
22306 David A. McCumber
31980 John C. Satter
31983 Kathleen M. Monteleone
- B. Nonresident Temporary**
TP41459 Thomas J. Tener
TP41460 David W. Ross, Jr.

TP41461 Larry W. Foltz
TP41462 William R. Hopping
TP41463 Michael H. Herzog
TP41464 Michael H. Herzog
TP41465 John A. Gillott
TP41466 Patrick A. Hallman

VI. AMC Initial Applications

AM12061 Solution Star Appraisals, LLC
AM12072 Lenders Choice AMC, LLC

VII. AMC Registration Already Issued

40040 Speedy Title & Appraisal Review Services, LLC
40093 Cushman & Wakefield Global Services, Inc.

VIII. CONSENT AGENDA

Discussion and possible action regarding appraisers who have not submitted or completed an application for their **July 31, 2013** renewal and have less than 30 days remaining in their 90-day grace period.

10934 Kim V. Mcintosh
11336 Nam Cong Le
11860 Eugene F. Martin
11869 Oscar A. Roan
20673 Richard P. Pyle
21245 Miles A. Young
21578 Sherri L. Anderson-Cox
22219 Ronald R. Moore
22220 Tim Q. Bentley
30811 Kurt J. Goepfner
30968 Albert N. Allen
31162 Fredric N. Abrams
31346 Leslie L. Scheerer
31854 Andrew T. Donahue
31855 Matthew K. Reynolds
31856 Paul E. Bierschwale

IX. Adjournment

Copies of this agenda and additional information regarding any of the items listed above may be obtained 24 hours prior to the scheduled meeting from the Arizona Board of Appraisal, 15 S. 15th Ave., Suite 103A, Phoenix, Arizona, Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding holidays. If a disabled person needs any type of accommodation, please notify the Board's ADA Compliance Coordinator, Juanita Coghill, as soon as possible prior to the meeting at (602) 364-0098.