



ARIZONA BOARD OF APPRAISAL

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DRAFT MINUTES APPRAISAL EDUCATION COMMITTEE July 18, 2013 1:30 P.M.

CALL TO ORDER AND ROLL CALL

Meeting was called to order by Mike Petrus at 2:45 PM

Committee members present at roll call:

Mike Petrus, Chairman
Frank Ugenti

Staff Attendance:

Cheryl Vollemaere– Admin. Asst. III
Debra Rudd – Executive Director

After roll call, Mike Petrus requested a motion to approve the June 13th, 2013 minutes.
Frank Ugenti made a motion to approve the minutes, and Mike Petrus seconded the motion. The motion carried.

The committee went off the record to review the courses and instructors submitted for approval. The courses are shown on the attached agenda.

Mike Petrus made the motion to recommend approval of all of the classes and instructors as submitted. Frank Ugenti seconded the motion. The motion was approved unanimously.

The meeting was adjourned at 3:00 p.m.

AGENDA
APPRAISAL TESTING AND EDUCATION COMMITTEE
July 18, 2013
1:30 P.M.

The committee may go into executive Session, which will not be open to the public, for the purposes of obtaining legal advice from the Board's attorney on any matters listed below or to consider confidential material pursuant to A.R.S. § 38-431.03(A)(3) and A.R.S. § 38-431-03(A)(2), respectively.

I. CALL TO ORDER AND ROLL CALL

II. OTHER BUSINESS

- A. Approval of the June 13, 2013 minutes

III. CONTINUING EDUCATION - NEW COURSE(S)

- A. Submitted by *Arizona School of Real Estate & Business*

1. Supervising Beginning Appraisers, ABA #xxxx issued on approval, 4 hours
John Dingeman, Jacques Fournier, Gretchen Koralewski, Don Miner, Roy Morris, Ron Schilling, Ann Susko, Richard Turkian, Aaron Warren

- B. Submitted by *Calypso Continuing Education*

1. Mold A Growing Concern, ABA #Dxxxx issued on approval, 3 hours
Francis Finigan

IV. QUALIFYING EDUCATION - NEW COURSE(S)

- A. Submitted by *Appraisal Institute*

1. Real Estate Finance, Statistics & Valuation Modeling, ABA #xxxx-08 issued on approval, 15 hours
KenLusht

- B. Submitted by *McKissock LP*

1. General Appraiser Income Approach, ABA #Dxxxx-xxx-14 issued on approval, 60 hours
Dan Bradley

V. CONTINUING EDUCATION - RENEWAL(S) - with changes of Instructors

- A. Submitted by *Arizona School of Real Estate & Business*

1. Gadgets, Gizmos & Technology, ABA #0712-1120; 4 hours
John Dingeman
*Kevin McClure

VI. BY CONSENT AGENDA

A. Continuing Education - renewals with no changes

1. Submitted by *Appraisal Institute*

- a. Case Studies in Appraising Green Commercial Buildings, ABA #0612-1088, 15 hours
Theddi Chappell
- b. Online Analyzing Operating Expenses, ABA #D0612-1089, 7 hours
William Ted Anglyn
- c. Online FHA and the Appraisal Process, ABA #D0612-1092, Distance Education, 7 hours
Craig Harrington
- d. Online Forecasting Revenue, ABA #D0612-1093, Distance Education, 7 hours
William Ted Anglyn
- e. Uniform Appraisal Standards for Federal Land Acquisitions, ABA #0612-1096, 16 hours
Vincent Dowling
- f. Valuation of Conservation Easements, ABA #0612-1097, 33 hours
Frank Harrison

B. Qualifying Education - renewals with no changes

1. Submitted by *Appraisal Institute*

- a. Basic Appraisal Procedures, ABA #D0612-1099-02, 30 hours
Craig Harrington
- b. General Appraiser Income Approach, Part 1, ABA #0612-1100-14, 30 hours
Gary Taylor
- c. General Appraiser Income Approach, Part 2, ABA #0612-1101-14, 30 hours
Gary Taylor
- d. General Appraiser Site Valuation & Cost Approach, ABA #0612-1102-12, 30 hours
Maureen Mastroieni
- e. Online Basic Appraisal Principles, ABA #D0612-1104-02, Distance Education, 30 hours
Rich DuBay
- f. Online Basic Appraisal Procedures, ABA #D0612-1105-02, Distance Education, 30 hours
Thomas Kirby
- g. Online Real Estate Finance, Statistics & Valuation Modeling, ABA #D0612-1106-08, Distance Education, 15 hours
Ken Lusht
- h. Online Residential Market Analysis and Highest and Best Use, ABA# D0612-1107-04, Distance Education, 15 hours
Thomas Kirby
- i. Residential Report Writing & Case Studies, ABA #0612-1108-07, 15 hours
Alan Blankenship
- j. Residential Sales Comparison & Income Approach, ABA #0612-1109-06, 30 hours
Mark Rattermann
- k. Residential Site Valuation and Cost Approach, ABA #0612-1110-05, 15 hours
John Urubek