



ARIZONA BOARD OF APPRAISAL

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FINAL MINUTES APPRAISAL TESTING AND EDUCATION COMMITTEE May 16, 2013 1:30 P.M.

CALL TO ORDER AND ROLL CALL

Meeting was called to order by Mike Petrus at 2:00 PM

Committee members present at roll call:

Joe Stroud
Mike Petrus, Chairman
Frank Ugenti appeared Telephonically

Staff Attendance:

Cheryl Vollemaere – Admin. Asst. III
Debra Rudd – Executive Director

After roll call, Mike Petrus requested a motion to approve the April 18, 2013 minutes.
Joe Stroud made a motion to approve the minutes, and Frank Ugenti seconded the motion. All voted in favor of the motion.

Discussion regarding the Audit Program for approved courses and instructors resulted in a consensus that a copy of the education audit report be given to both the course provider and the Instructor. Further discussion involved developing a program and materials to audit Board approved courses in compliance with Arizona Administrative Code, ARTICLE 5 Course approval R4-46-501(I)(12).

Discussion regarding the approval of continuing education for Board members and staff who attended the Spring 2013 AARO conference and Investigator Training Level 1 in June, 2013. The committee asked Debra Rudd to verify that the Spring 2013 AARO conference is approved for credit in Texas and verify the Investigator Training Level 1 in June 2013 is approved for credit in Colorado.

The committee went off the record to review the courses and instructors submitted for approval. The following courses were considered:

Submitted by Appraisal Institute

Income Approach for Residential Appraisers, ABA #xxxx issues on approval, 7 hours
Rich Dubay

Marketability Studies: The Six-Step Process and Basic Applications, ABA #0512-1080, 7 hours
Richard Parli

Submitted by Allterra Group, LLC

2013 Keynote / Appraisal Quality, ABA #xxxx issued on approval; 7 hours
Robert Murphy, Jim Park, Alfred Pollard, Gerald Kifer, Danny Wiley, Dustin Harris Bruce Unangst, Tim Dick

2013 Valuation Visionaries / Appraisal Reform, ABA #xxxx issued on approval,- 7 hours
Jeff Dickstein, Richard Borges, Larry Disney, Jeff Bradford, Tony Pistilli, Rick Langdon, Alan Hummel

Submitted by The Columbia Institute

Residential Sales Comparison – The Adjustment Process, No. 151, ABA #xxxx issued on approval,- 8 hours
Bernerd Boarnet, Martin Molloy, Diana Jacob, John Dingeman, Roy Morris

Submitted by **Hogan School of Real Estate**

Methodology and Application of Sales Comparison ABA #xxxx issued on approval,- 7 hours
James Hogan

Submitted by **McKissock, LP**

Modern Green Building Concepts, ABA #xxxx issued on approval,- 6 hours
Dan Bradley

To move ABA approved courses (new and re-newed) like the above to “By Consent Agenda.”

TO APPROVE CONTINUING EDUCATION – RENEWAL(S) – with changes of Instructors

Submitted by ***Appraisal Institute***

Marketability Studies: The Six-Step Process and Basic Applications, ABA #0512-1080, 7 hours
Richard Parli

TO APPROVE BY CONSENT AGENDA

Continuing Education – renewals with no changes

Submitted by ***Arizona Appraisers State Conference, LLC***

Supervising Appraisers, ABA #0411-1012, 4 hours
Joanna Conde

Submitted by ***Arizona School of Real Estate & Business***

Appraisal Review Process, ABA #0901-030, 7 hours
Earl Cass, Jacques Fournier, Bill Gray, Kathleen Holmes, Howard Chuck Johnson, Gretchen Koralewski, Don Miner, Roy E. Morris

Uniform Appraisal Dataset, ABA #0511-1021, 4 hours
John Dingeman

Submitted by ***Valuometrics, Inc.***
Stats & Graphs I, ABA #0311-1002, 14 hours
George Dell

Joe Stroud made the motion to recommend approval of all of the classes and instructors as submitted. Frank Ugenti seconded the motion. The motion was approved unanimously.

The meeting was adjourned at 3:10 p.m.